

East Hampton Board of Finance
Monday, October 15, 2007
Regular Meeting
Town Hall Meeting Room
7:00PM

Minutes

Members Present: Chairman Ted Hintz, Vice Chairperson Sharon Kjellquist, Judy Isele, Kurt Kominski, and Jill Simko

Absent Members: Henry Thorpe, Katherine Avery

Other Attendees: Town Manager Alan Bergren, Finance Director Jeff Jylkka, Town Council member Kyle Dostaler, Board of Education members Mike Vasquenza and Joanne Barmasse, Superintendent of Schools Judith Golden, Director of Curriculum and Administrative Services Kevin Reich

1. Call to Order

Chairman Hintz called this meeting to order at 7:00PM followed by the pledge of allegiance.

2. Approval of Minutes of Meeting(s):

- A. August 20, 2007 regular meeting
- B. September 4, 2007 special meeting

A motion was made by Jill Simko, seconded by Sharon Kjellquist, to approve the minutes from the August 20, 2007 regular meeting and the September 4, 2007 special meeting. Motion approved 4-0-1, Kurt abstained.

3. Public Remarks: NA

4. Correspondence: None

Jeff noted that the next meeting for this board will be on November 19th, then the new board will be sworn in.

5. Special Presentation: NA

6. Status Reports (Financial):

Jeff reviewed and addressed questions on the following documents:

- A. Town of East Hampton General Fund Expenditures as of October 15, 2007
ATTACH
- B. East Hampton Board of Education Expenditure Report FY 2006-2007 as of October 15, 2007 **ATTACH**
- C. Town of East Hampton General Fund Revenues as of October 15, 2007
ATTACH

D. Town of East Hampton Unreserved/Undesignated Fund Balance Projection
June 30, 2007 **ATTACH**

Questions from the BOF centered on the Lake Pocotopaug Commission, fuel, electric, and the Board of Education

7. Financial Transactions

A. Additional appropriation FY 06-07 – Board of Education Special Education Excess Cost Grant (\$499,818)

A motion was made by Sharon Kjellquist, seconded by Jill Simko, that the Town of East Hampton make the \$499,818 appropriation as outlined,

Soc/Emot. Maladjusted Tuition, 219,000
Soc/Emot, Maladjusted Tuition, 47,500
Intellectual disability – prof services, 16,000
Intellectual disability – tuition, 30,100
Multiple disabilities – tuition, 11,000
Autism – tuition, 87,000
Language impairment – prof services, 20,800
Language impairment – tuition, 35,100
Special ed transportation, 33,318

Motion approved, 4-1, Sharon Kjellquist opposed.

B. Budget transfer FY 06-07 – Board of Education (\$500,000)

A motion was made by Sharon Kjellquist to recommend to the Town Council that \$500,000 is transferred from the BOE unexpended budget to the capital reserve fund to be expended on unidentified projects. No second of the motion.

A motion was made by Sharon Kjellquist, seconded by Judy Isele, that the \$500,000 is transferred from the BOE unexpended budget to the capital reserve fund for land acquisition. Motion approved 3-2, Jill Simko and Kurt Kominski opposed.

Discussion: During budget season the BOF discussed putting this money to land acquisition for schools. The BOF discussed the list of projects that the BOE identified as end-of-year surplus projects. **ATTACH** BOF members indicated that it appeared many of the projects were premature and needed the input of other commissions (e.g., technology committee, facilities study) before determining if it would be money well spent.

C. End of year budget transfers (FY 2006-2007)

A motion was made by Jill Simko, seconded by Kurt Kominski, to approve the end of year 06-07 transfers as presented by Jeff in the FY 2006-2007 General Government Year End Transfers From and To documents. **ATTACH**. Motion amended by Jill Simko, seconded by Sharon Kjellquist, to not transfer in to lines 37 through 43 and 45 through 50. Motion approved 3-1-3, Kurt Kominski opposed, Jill Simko abstained.

D. Additional appropriation FY 2007-2008 – Town Council (\$24,500)

A motion was made by Sharon Kjellquist, seconded by Jill Simko, to recommend to the Town Council the additional appropriation of \$24,500 for Bennett Yarger Associates. Motion denied 0-5.

E. Budget transfer FY 2007-2008 – Land Appraisal/Capital (\$8,000)

A motion was made by Sharon Kjellquist, seconded by Jill Simko, to transfer from contingency to Town Manager-Land Acquisition \$8,000 for the property Alan referred to as being the corner of Main and West High streets. Motion denied 1-3-1, Ted Hintz, Sharon Kjellquist, Judy Isele opposed, Jill Simko abstained.

8. New Business

A motion was made by Sharon Kjellquist, seconded by Judy Isele, to amend the agenda under New Business to discuss how the water system costs will be communicated to the public. Motion approved 5-0.

Concern expressed regarding noncompliance with the communication plan: they advertised but advertisements were not legal so there is a new approach that will incur additional costs; which tax payers will have to pay for. Alan indicated that there has been significant scrutiny on advertising and the needed approval process. He believes they will be prepared for the first public hearing on the 20th.

9. Old/Continued Business

Board of Finance Guidelines: Judy and Kurt have not been able to meet; moved to next meeting.

10. Liaison's Reports

EDC: Hired a consultant and appears doing so has worked out well.

Town Council: Skate boarding at school was raised as a concern because we do not have the insurance to cover it; Arts & Cultural commission will be discussed at the next meeting

Lake Commission: Storm water runoff training was completed

11. Public Remarks: Comments were made with regard to the board of educations end-of-year surplus project list, including the BOE was not aware of the BOF discussions for using the money for land.

12. Town Manager's Report

Town Meeting for water system is scheduled for 7pm on the 29th at the High School; the town clerk has a copy of the Nov 6th ballot; we'll be using a new voting system this year

Replaced the oil tank; 14k of excess cost to remove contaminated soil.

Alan remarked that it has been an honor to serve for 25 ½ years, he feels the town was in good financial condition when he came, but is in better shape now.

13. Adjournment

A motion was made by Sharon Kjellquist, seconded by Judy Isele, to adjourn the meeting at 8:30PM. Motion approved 5-0.

Submitted by:
Karen Lee